

Appeals And Awards Committee

Individual School Transport Appeals

The meeting will be held in accordance with the following procedure:-

1. Introductions.
2. Procedure explained by Chair.
3. Case for the Parent outlined by the Parent and / or their Representative.
4. Questioning allowed of the Parent.
5. Case for the authority outlined by the Education / Transportation Officer.
6. Questioning allowed of the Education / Transportation Officer.
7. Summing up / closing comments by the Parent.
8. Summing up / closing comments by the Education / Transportation Officer.
9. Both parties leave to allow the panel to consider and make their decision.
10. Both parties notified of the decision within 7 days or as soon as reasonably practicable.

Index to Item 10 – Individual School Transport Appeal

Stage 1 request from parent for provision of discretionary transport	Pages
Background documentation relating to appeal at Stage 1	Pages
Decision Letter of Senior Officer – concluding the Stage 1 – Officer refusal of discretionary transport	Pages
Stage 2 appeal request from parent with supporting documentation – Appeal to Appeal and Awards Committee to reconsider decision	Pages
Statement of Catherine Swain - Integrated Transport Unit Manager – General overview of decision making	Pages

Appendices (For Information)

Appendix A - City and County of Swansea - Home to School Transport Policy.

Appendix B - Welsh Government - Learner Travel - Statutory Provision and Operational Guidance.